

**SASF~~A~~A Board Meeting
The Galt House
Louisville, Kentucky
July 7-8, 2001**

CALL TO ORDER

President Clark Aldridge called the meeting to order at 9 AM EDT.

WELCOME

President Aldridge recognized KASF~~A~~A President Michael Morgan who brought greetings and a welcome to the SASF~~A~~A board from his colleagues in Kentucky.

INTRODUCTIONS

The following 2001-2002 elected board members were present: Clark Aldridge, President; Ron Day, Vice President; Bill Cox, Past President; Karen Koonce, President-Elect; Sonja McMullen, Treasurer; and Guy Gibbs, Secretary.

State Presidents in attendance were: Dot Wilkinson, Alabama; Kurt Wolf representing Florida; Lisa Mitchem, Georgia; Michael Morgan, Kentucky; Wanda White, North Carolina; Margaret Hunt, South Carolina; Brent Tener, Tennessee; and Barry Simmons representing Virginia.

Committee Chairs in attendance were: Ellen Green, Archives, Charles Vinson, Audit and Finance; Lisa Tumer, Conference; Lester McKenzie, Electronic Services; Karen Fooks, Legislative Relations; Dave Cecil, Management Institute; Clyde Walker, Membership; Ron Gambill, Site Selection; Dorenda Adams, Special Projects; and Ann Hendrick, Sponsorship.

Liaisons in attendance were: Londa Wolanin, Agency Liaison; Karen Gibson, Lender Liaison; and Greg Martin, US Department of Education Liaison.

CHANGES TO THE AGENDA

There were not changes to the agenda.

SUBSTITUTE VOTING

President Aldridge announced that Kurt Wolf was the approved voting representative for Florida in the absence of Cindy Lewis and that Barry Simmons was the approved voting representative for Virginia in the absence of Tim Freeman.

APPROVAL OF THE MINUTES

ACTION: Brent Tener moved to accept the minutes of the June 8, 2001 board meeting held at the Don CeSar Beach Resort and Spa, St. Petersburg Beach, Florida. The motion seconded by Barry Simmons was approved.

REPORTS FROM THE OFFICERS

Report from the President, Clark Aldridge

The President reported that he had the pleasure of attending the 2001 New Aid Officer Workshop held in June. He was most impressed with how well the workshop was organized and with the quality of the instructors. Rose Mary Stelma and Michael Morgan were commended for their good works. He said that it truly makes you proud to hear so many good comments from the attendees.

Jane Stewart, Agency Liaison, retired from the Kentucky agency and he had asked Londa Wolanin to assume the vacant position.

President Aldridge indicated that would be attending the NASF~~A~~A annual conference later in July and would participate in the Board orientation session.

It was reported that the Conference Committee would be meeting in conjunction with the board meeting and he was excited about all that would be accomplished this year.

One of his goals for the year is to increase communication between the board and the membership. For this to become a reality it is important

for all committee chairs and elected officers to make full use of the SASFAA listserv. He asked everyone to regularly post the activities of their committee or area of responsibility to the listserv. He also asked the State Presidents to submit conference information and dates to Lester McKenzie so that the SASFAA website could be updated. It was also mentioned that this information should also be forwarded to NASFAA.

ACTION: Bill Cox moved to accept the committee chairs that had been identified for 2001-2002. The motion, seconded by Kurt Wolf, was approved.

Report from the Vice President, Ron Day

Vice President Day indicated the following initiatives would take place during the 2001-2002:

- Decentralized Training
- Management Institute planning
- SASFAA New Aid Officer Summer Workshop
- Mid-Level Training Workshop

Decentralized Training:

He provided a copy of the proposal that the nine SASFAA State Presidents offered during the June transition board meeting. This proposal was to be discussed by the Executive Board and their approval sought later in the board meeting.

If the proposal is approved, Dorenda Adams will work with Ron Day to coordinate the activity for each state that wishes to participate.

Management Institute:

SASFAA President, Clark Aldridge, asked David Cecil to begin the process of securing a site, developing the curriculum, and inviting speakers for the 2002 Management Institute. This process will begin in 2001-2002 and will be held in the 2002-2003 SASFAA year (November/December 2002). Further discussion was deferred until Dave Cecil's report was given.

SASFAA New Aid Officers Summer Workshop:

Vice President Day indicated that information had been gathered to determine the best site for the 2002 workshop. Two sites were considered: Furman University and Millsaps College. Both have hosted this workshop before. A survey was sent to individuals who had attended both sites. It had been determined that Furman University would be the site for the 2002 summer workshop and the dates would be June 15-21.

Mid-Level Training Summer Workshop

Vice President Day summarized activity that had taken place concerning the proposal of a joint Mid-Level Training Summer Workshop between SASFAA and SWASFAA. It was noted that SWASFAA had approached SASFAA about this joint program. Reasons given to support such an endeavor were: a larger audience if two associations were involved; a new program/format for training of mid-level managers; more cost efficient than SASFAA doing it on its own; and since this was a new training program that SWASFAA's help might be needed in order to get the program operational.

The proposal for this joint training activity was provided for the board's review and discussion.

ACTION: Ron Day moved that SASFAA host a Mid-Level Summer Workshop and negotiations be entered into with SWASFAA for program development. The workshop would be held at Millsaps College in Mississippi from June 23-25. The motion, seconded by Bill Cox, was approved.

Report from the President-Elect, Karen Koonce

Karen Koonce reported that she had spent the last several weeks working on the transition from Treasurer to her new position as President-Elect. New credit cards have been requested and accounts are changing hands.

She reported that Janet Sain who works for ECPI in North Carolina had accepted the position of Conference Chair for the 2003 conference in Jacksonville, FL. She is already working on a theme for the conference that will coincide with SASFAA's 40th anniversary.

She also indicated that she planned to attend the Florida conference in October to be held at the Adams Mark. This is the hotel that will be the site of the 2003 annual conference. She reported that she and Janet Sain would try to tour the property and make some initial plans at that time.

Report from the Secretary, Guy Gibbs

The activities of the Secretary since the Transition Board Meeting held in St. Petersburg Beach in June were summarized as follows:

- Worked with Northern Virginia Community College graphics staff to get the SASFAA logo scanned for inclusion on the 2001-2002 stationary.
- Worked with President Aldridge in the design of the stationary that he wanted for 2001-2002.
- Identified All American Printing, Inc. located in Alexandria, Virginia, as the printer for the new stationary.
- Placed an order for 2,500 sheets of letterhead and envelopes. The total price was \$410.20.
- Received approval from President Aldridge to order envelopes with the SASFAA name and logo. These envelopes are generic with no return address printed. As a result, any that are not used in 2001-2002 can be used in future years. The color of the ink used to print the letterhead and also used on the envelopes is specified in the *SASFAA Policy and Procedures Manual*.
- Had the printer mail directly to Clyde Walker, Membership Chair, the 1700 sheets and envelopes that he had requested. The remaining letterhead and envelopes were distributed at the board meeting in Louisville.
- Worked on the minutes of the June board meeting held at the Don CeSar Beach Resort and Spa, St. Pete Beach, Florida.
- Prepared for the July 6-8 board meeting to be held at the Galt House, Louisville, Kentucky.

The Secretary also provided a By-Laws Committee report in which he indicated that no activity had taken place by the committee since the board meeting in June. It was indicated the activity of this committee was not scheduled until September-October 2001. Susan Little, Bill Wall and Randy Craig are to will work with the Secretary Gibbs in a review and update of the *SASFAA Policy and Procedure Manual* and a review of the SASFAA By-Laws.

Report from the Treasurer, Sonja McMullen

Treasurer McMullen indicated that she had been working with Karen Koonce, the prior Treasurer, and Charles Vinson, Chair of the Audit and Finance Committee, to complete the transition for the treasurer's functions and to complete the audit.

She indicated that new travel guidelines forms had been updated and placed on the SASFAA website.

Report from the Past President, Bill Cox

Past President Cox reported that he had attended the New Aid Officer Training workshop that had recently been held at Furman University in South Carolina. Indicated that it was a great workshop and very well attended. He thanked those who had had a part in making this a success. He also reported that he had attended the MASFAA summer conference that had been held in Biloxi, Mississippi.

He also reported that he had worked with the Karen Koonce and Charles Vinson to balance the 2000-2001 budget.

The Nominations and Elections Committee will meet in October to select a slate of candidates to be presented to the board for their consideration at the board meeting in late November in Tampa. He also reported that he planned to get information from the long-range plan to various committee chairs so that they would be able to respond to appropriate parts of the plan when they make their annual report next spring.

REPORTS FROM THE COMMITTEE CHAIRS

Report from the Membership Chair, Clyde Walker

The activities of the Membership Committee since the Transition Board Meeting held in St. Petersburg Beach in June were summarized as follows:

- The Chair had worked with President Aldridge on developing his letter for use in the July membership mailing.
- The Chair received mailing labels from Melissa Ellyson, last year's membership committee chair, for use in the July membership mailing.
- The Chair received the initial shipment of stationary and envelopes for use in July membership mailing.
- The Chair began working on updating the membership application for 2001-02, which will be printed and published on the SASFAA website.
- The Chair had worked with the Chair of Electronic Services to get the membership application on the SASFAA website.

President Aldridge mentioned that the board members, chairs and members of committee should join SASFAA immediately.

Report from the Sponsorship Chair, Ann Hendrick

Sponsors for the board and conference committee meetings were identified:

- | | |
|---|--------------------|
| • Friday dinner (Board) | Sallie Mae |
| • Saturday Breakfast (Board) | Bank One |
| • Saturday Lunch (Board) | Nellie Mae |
| • Saturday Break | KHESLC |
| • Saturday Dinner (Board and Conference) | edsouth |
| • Sunday Breakfast (Board and Conference) | KHEAA |
| • Sunday Lunch (Conference) | Chase |
| • Sunday Break | No sponsor |
| • Sunday Dinner (Conference) | No sponsor |
| • Monday Breakfast (Conference) | Fifth Third |
| • Hospitality Suite | National Education |

Chair Hendrick indicated a need to establish costs for advertising and for the conference before sending information to the lenders. The committee's recommendation for advertising pricing structure was presented. The guidelines were as follows:

- Membership Directory – A flat rate of \$250.00 (agency logo no more than 2 ½ inches would precede the actual directory information). From the Printable Directory link, the first page would have each sponsor's logo. The logo would remain for one fiscal year.
- Newsletter Advertising - \$ 300.00 each issue and \$1,000.00 for all issues (4) with the same size logo as Membership Directory.
- The logo for sponsors advertising in less than four issues will be removed when the next issue is released. For example, a sponsor pays for the fall issue. The logo would run until the winter issue released. At that time, the Electronic Services Chair or designee would remove that sponsor's logo from the website.
- It was suggested the logos would run across the top of the page and along the side according to the following format:
 - No more than six logos at the top. The top of the page was to be reserved for sponsors advertising in all four issues. All others would run along the side.
 - If more than six sponsors elect to advertise in all four issues, placement would be on a first paid basis
 - Each logo would have a link to the sponsor's website. The consensus was that a member would not have to click on the logo; therefore, it would be the member's choice whether or not to visit a sponsor's website.

Report from the Conference Chair, Lisa Tumer

The conference committee members have been named and will be meeting July 7-9 at the Galt House. It was indicated that the agenda was full for the first planning meeting. The following provides a listing of the committee members and their contact information. If anyone has suggestions for the conference please they were asked to contact the Chairperson or one of the committee members.

2001-2002 SASFAA Conference Committee Members

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Ex-Officio Members

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Report from the Electronic Services Chair, Lester McKenzie

Chairman McKenzie reported that he was in the process of updating the various pages on the SASFAA website to reflect the change in leadership to the new executive board. He did not have pictures yet, but planned on adding them when available. He will be working closely with the Conference Committee as he has been made an ex-officio member of that committee for the upcoming year.

With the new plan to have an electronic newsletter available for the current year, a new pricing structure is being developed for advertising on the website. He reported that Thelma Ross led the group and they hoped to make a formal recommendation during the board meeting.

Report from the Special Projects Chair, Dorenda Adams

Ms. Adams reported on activity related to the mid-level training that is being proposed. Additional information about this topic was discussed by the Vice President and also was acted upon under Old Business.

Report from the Archives Chair, Ellen Green

It was reported that scanning of archived records had begun at the South Carolina Student Loan Corporation. It was noted that the estimation of \$1,800 to \$2,000 was probably incorrect due to the volume of information. Board members were reminded to get materials to the chair in the event that they held materials that should become a part of the scanned documents. Once the archived information is scanned in, it will then be the responsibility of the archive committee to continue to keep the records in an active electronic format.

The purchasing of the software and format of records will be the next process once all the scanning is complete.

A discussion ensued concerning the need for archived records to be password protected and put on the SASFAA website. No decision was made concerning this topic.

Report from the Diversity Committee, Penni Hill

The chair of the Diversity Committee was unable to attend. No report was submitted.

Report from the Audit and Finance Committee, Charles Vinson

The following budget was presented for consideration. A copy of the 2001-2002 budget can be obtained from President Clark Aldridge, Secretary Guy Gibbs, Treasurer Sonja McMullen or the Chairman of the Audit and Finance Committee Charles Vinson.

ACTION: Bill Cox moved that the budget for 2001-2002 be adopted. The motion, seconded by Ron Day, was approved.

Report of Management Institute Chair, Dave Cecil

It was reported that pending SASFAA Board approval, the next SASFAA Management Institute would be held in December 2002. The most

recent SASFAA Management Institute was held in December 1998 in Alexandria, Virginia.

The workshop is targeted for senior managers in student financial aid offices in the SASFAA region. The expected attendance at the workshop is 125-150.

The committee chair is soliciting site recommendations as well as nominations for committee members from the SASFAA Board. Members of the Board were asked to convey all site recommendations or nominations for committee members to Dave Cecil by August 15. Board members may contact Dave at dcecil@transy.edu or 859-233-8239.

The tentative timeline was defined as follows:

- August-December 2001 Site selection and selection of committee members
- February 2002 Hotel contract approved and signed
- April 2002 Committee meeting at site to determine tentative agenda
- June 2002 Final agenda presented to the SASFAA Board for approval
- July 2002 Publicity to all SASFAA members
- September 2002 Possible committee meeting if needed
- December 2002 Management Institute to be held

ACTION: Ron Day moved that plans proceed for SASFAA to offer the Management Institute in December 2002. The motion, seconded by Barry Simmons, was approved.

Report from Legislative Relations Chair, Karen Fooks

The following information was provided:

Fed Up: Rep. Buck McKeon R-CA, Chairman of the Subcommittee on 21st Century Competitiveness and Rep. Patsy Mink D-HI, ranking Democratic member, have asked the higher education community to provide suggestions for improving and streamlining federal student aid statutes and regulations. They have requested that comments be sent electronically at the committee's website: <http://edworkforce.house.gov/issues/107th/education/fedup/index.htm>

They are requesting that responders provide the specific statutory/regulatory language or section that is problematic, a brief statement about the nature of the problem and its solution and proposed changes to the legislative language. This is a rare opportunity for the aid community to provide feedback on its areas of concerns and if many of us voice our concerns about the same issues (R2T4 anyone?) we may actually see some positive action. The American Council on Education, on behalf of a number of higher education associations including NASFAA, AASCU, NASULGC, AACRAO, AACC, COHEAO, NAICU and NACUBO, sent a very detailed and lengthy response. Their letter can be found at: <http://www.acenet.edu/> and may be very helpful in drafting responses. The board was encouraged to not let this opportunity slip by. Who knows when there will be another chance?

FY 2002 Budget: The legislative budget process is underway but the expectation is that Congress will not act on an education budget until September. The President's budget proposes an overall 4% increase in "discretionary programs" but as part of that budget he is proposing only a \$100 increase to the maximum Pell Grant, level funding for campus-based programs and LEAP (which is essentially a cut since there is no adjustment for inflation), and cuts to GEAR-UP. The budget request does include increases for the administration of Direct Loans, TRIO and for HBCU and HSI institutions. The House Budget Resolution also provides for the same 4% increase in discretionary spending; however, the Senate Budget Resolution provides for \$250 billion (over 10 years) more than the President's budget and calls for a \$600 maximum Pell Grant increase.

Montgomery G.I. Bill: Last month the House of Representatives unanimously passed a nearly 70% increase in Montgomery G.I. Bill benefits. If the bill becomes law, the increases, to be phased in over three years would raise the maximum benefit from \$650/mo this year to \$1,100 per month in 2004 for veterans with at least three years of service and from \$528 to \$894 for veterans with two years of service. The full value of the benefit for a bachelor's degree would be \$39,600. The bill now moves to the Senate for consideration.

Tax Relief Act Provisions: Following is a summary of the Economic Growth and Tax Relief Reconciliation Act of 2001.

- *Employer Provided Tuition Assistance (Section 127):* The Act extends the income tax exclusion for employer-provided tuition assistance and expands it to cover graduate and professional courses. The annual ceiling on benefits (\$5,250) remains unchanged.
- *Student Loan Interest Deduction:* Raises the income eligibility for the student loan interest deduction to \$50,000-\$65,000 for single taxpayers and \$100,000-\$130,000 for married filing jointly and will be adjusted for inflation after 2002. The 60-month time limit for

claiming the reduction has been eliminated.

- *Qualified Tuition Plans:* The Act waives the tax on withdrawals from state-sponsored prepaid tuition and savings plans. Private colleges and universities are authorized to set up such plans in 2002 with tax-free withdrawals beginning 2004.
- *Education IRAs:* The annual limit on contributions increases from \$500 to \$2,000 and includes elementary and secondary school tuition as allowable expenses. The maximum income limit is raised to \$110,000 for singles and \$220,000 for married filing jointly. Both Hope or Lifetime Learning and distributions from the IRA can be claimed in the same year provided they are not claiming the same expenses. Effective for the 2002 tax year and beyond.
- *Income Tax Deduction:* Taxpayers will be able to take an “above the line” deduction for educational expenses paid. For 2002 and 2003, the maximum deduction is \$3,000 and the income limit is \$65,000 for singles and \$130,000 for married filing jointly. This rises to \$4,000 in 2005.

H.R. 1992 The Internet Equity and Expansion Act of 2001: The House Subcommittee on 21st Century Competitiveness heard testimony from education leaders about expanding access to education using the internet. Speakers included Stan Ikenberry, President of ACE; Richard Gowen, President of South Dakota School of Mines and Technology; Joseph DiGregorio, Vice Provost for Distance Learning, Continuing Education and Outreach at Georgia Tech University; Omer Waddles, Executive Vice President of ITT Educational Services, Inc.; and ED Inspector General Lorraine Lewis.

If passed, the bill would modify the “50% rule” to allow more than 50% of courses via telecommunications if the institution already participates in federal student loan programs and their cohort default rate is less than 10%. The bill also proposes to eliminate the 12-hour rule and require instead that non-term and non-standard term programs use the same attendance criteria as term-based programs and would modify the incentive compensation rules for recruiters to apply to non-salary payments.

With the exception of Lewis, the speakers spoke in favor of passing H.R. 1992 and not waiting until the next reauthorization to address the issue.

ED Appointment: A. Clayton “Clay” Boothby III has been appointed by Secretary Rod Paige to serve as deputy assistant secretary for the Office of Legislation and Congressional Affairs. Prior to his appointment, Boothby served as the Washington representative for the Governor of Pennsylvania.

Sources: ACE, Chronicle of Higher Education, NASFAA, AASCU

Ms. Fooks requested assistance from the board to identify issues that SASFAA should address with the Department of Education and other folks related to reauthorization. The following reflects that “laundry” list of identified issues from various sources.

ACE/Higher Ed Association Recommendations:

- R2T4: Offer 1 “free” withdrawal; change 50% grant protection; date of withdrawal for institutions that do not take attendance; \$100 de minimus amount; NSLDS tracking; treat LOA according to institutional policy relative to COA and SAP
- Renew statutes authorizing single disbursements and waiver of 30-day delay
- Reduce/simplify consumer disclosure requirements
- Revisit 12 hour rule/30 week academic year/telecommunications
- Revisit incentive compensation rules
- Eliminate FAFSA/need requirement for GANN and Javits
- Eliminate non-germane eligibility requirements (selective service, drug question)
- Simply loan rehabilitation for Perkins
- Modify requirements for teacher education “report cards”
- Simplify motor-voter dissemination requirements to allow electronic notices/forms
- Revise audit requirements for foreign institutions participating in FFEL
- Change of ownership/control should not apply to private non-profit schools
- Drop “last dollar” packaging requirements for GEAR UP
- Rewrite death and disability discharge regulations to make them less punitive
- Overhaul Perkins regulations
- Streamline testing requirement for ATB
- Change the deadline for Equity in Athletics Disclosure reporting
- Broaden the interpretation of “public representative” for accrediting agency membership

- Eliminate mandate that accrediting agencies conduct site visits for all off-campus programs

Other Recommendations

- Eliminate the automatic zero EFC need analysis
- Need analysis/Verification/PJ: eliminate the automatic zero EFC need analysis; improve/initiate data matches with IRS, INS, SSA and VA; change verification selection model to target error prone applications based on findings from QA schools; allow schools to waive verification when PJ has been exercised that includes a review of family income; amend regulations to treat all VA benefits alike; allow PJ for groups
- Disbursement Rules: increase flexibility in paying prior year charges with T4 aid; expand earliest day to pay students to 15 days to accommodate school closings during the winter holidays; allow the institution to pay all institutional charges with T4 aid w/o student consent; eliminate requirement to notify students when accounts have been credited that they have the right to cancel the loan; change cash management timeframes from 3-10-10 to straight 10-10-10 and allow schools to use the 10 day flexibility period w/o having to document it.
- R2T4: eliminate the “unofficial withdrawal” concept and the requirement that schools document attendance for all 0.0 term GPAs; reconcile conflicting language between late disbursement regulations and R2T4 post-withdrawal disbursements. Specify that late disbursement language apply after the 60% point in time; revise R2T4 language to take into account educational costs incurred for the period of enrollment rather than the % of aid received; allow “no harm/no foul” period at the beginning of a term where school/student can cancel registration, no aid is earned and term not counted in SAP; remove LEAP from R2T4.
- Cost of Attendance: simplify the definition of books and supplies as “institutional costs” and eliminate ED sub-regulation guidance about “real and reasonable opportunity to purchase books and supplies elsewhere” that determines if books and supplies are institutional charge; clarify that there is no prohibition of including computer costs that occur before classes and that such costs can be included in COA
- Perkins: permit schools to modify the Perkins note to provide institution-specific info that would help the school to defend its collection rights in court; permit providing copy of signed Perkins note at exit only upon request since student already got one at the time he first signed the note; coordination of minimum Perkins payment amounts between multiple institutions should be initiated by the borrower; raise de minimus Perkins balance for write off from \$4.99 to \$24.99; give schools flexibility to decide whether or not to pursue litigation and the option to review its Perkins portfolio less frequently than once a year; give institutions the flexibility to decide whether or not to charge a late fee to delinquent Perkins borrowers; allow schools to use the New Hire Database to assist in skip-tracing; eliminate the need to notify the Secretary when school contracts with new 3rd party servicer for collections; remove the provision making schools jointly liable with 3rd party servicers when servicers violate federal statutes; reconcile conflicting credit bureau reporting, billing and collection regulations; convene Neg Reg to overhaul Perkins regulations; streamline Perkins loan assignment process
- General and miscellaneous: eliminate less than half-time Pell eligibility; eliminate the requirement to confirm receipt when communicating with students electronically (Perkins regulations and award notification); make overaward tolerance \$300 for all T4 programs; remove requirement to use % of FSW for at least one literacy program; allow electronic submission and retention of FWS time sheet certifications; develop a process to allow schools to make a 4-year offer of aid; amend PPA provisions to allow eligibility to be approved for 10+ years; move authority from Health Professions aid programs to U.S. Dept. of Education; extend timeframes for audit completion; extend timeframes for reconciling Direct Loans; eliminate loan pro-ratio for programs more than one year in length; eliminate I-9 requirements for FWS recipients; streamline PPA notification/update requirements; implement performance-based standards in regulation development; increase overaward tolerance to \$1000; eliminate Pell adjustments for changes in enrollment status or allow schools to make adjustment up or down on a student-by-student basis and not to all students regardless of situation; allow schools flexibility to define exceptional financial need for SEOG.

ACTION: A motion was made and seconded that the Legislative Relations Committee should prepare a letter to be sent to the House and Senate appropriations committees urging their support for increased federal financial aid funding and a \$600 increase in the Pell Grant maximum. The motion was approved.

Report from the Site Selection Chair, Ron Gambill

Bill Cox signed the contract for the SASFAA Transition Board meetings for 2003, 2004 and 2005 on June 29, 2001. The meetings will continue to be held at the Don CeSar Beach Resort and Spa located in St. Petersburg Beach, Florida. The dates are as follows: June 5-8, 2003; June 10-13, 2004; and June 9-12, 2005.

These dates continue the traditional Thursday through Sunday meeting agenda.

For the 2001-2002 year, site selection focus will be the identification of the annual conference site for February 2005, assisting with the Management Institute facility and assisting with the Summer Workshop facility.

The recent conference site history and future plans suggest that Georgia would be next annual conference site to be followed by North Carolina.

1997	North Carolina
1998	Tennessee
1999	Virginia
2000	Mississippi
2001	South Carolina
2002	Kentucky
2003	Florida
2004	Alabama

Contact with the state associations will be made based on the policy and procedures guidelines.

REPORT FROM LIAISONS

Report from the State Agency Liaison, Londa Wolanin

State agencies provided the following reports:

Virginia State Agency, Mike Hawkes

National Default Prevention Day: Due to the success of its default prevention efforts, ECMC has been invited to participate in the US Department of Education's National Default Prevention Day. ECMC will represent regional guarantors at the session being held in Washington, DC on August 2.

The Washington session is being held concurrently with sessions in ED's ten regional offices. Doug Hendrickson, Assistant Vice President, Default Prevention Services will represent ECMC at this event.

Model Financial Aid Office for Disabled Students: With passage of the Americans With Disabilities Act and advances in technology, more disabled students are able to pursue a postsecondary education. In order to assist schools to better serve their disabled students, ECMC is conducting a study to identify the specific needs of disabled students.

The ultimate goal of this study is to develop a financial aid office plan that schools can use as a model for structuring their offices. The study will have two parts:

- Collecting and analyzing data about the current services provided to disabled students by financial aid offices participating in the study; and
- Collaborating with the state Department of the Visually Handicapped and the Department of Vocational Rehabilitation to analyze this data and gain their input.

Once the study is complete, a written report will be issued to all interested postsecondary schools in Virginia.

This study is not meant to be a tool that ECMC will use to evaluate ADA compliance or performance of Virginia schools. Instead, the study will give schools a tool to self-evaluate their ability to serve disabled students, as well as provide a description of the model environment for providing services to these students.

Anyone with questions regarding this study should contact Randy Craig at 888-775-3262 on extension 7124 or at rcraig@ecmc.org.

Florida State Agency Report, Mario Butler

Congratulations had been extended to Janie Westberry on her appointment as OSFA's new Bureau Chief.

A Florida native, Ms. Janie Westberry began her career auditing student financial assistance programs for the Florida Auditor General's Office. After seventeen years with the AG's office, Ms. Westberry came to OSFA as the Director of FFELP Operations in August of 2000 and was promoted to Chief of Student Financial Assistance in June 2001.

OSFA's Implements New FFELP System: It had been announced that the implementation of the new web based Federal Family Education Loan Program Guarantee Processing and Debt Management System was on schedule.

Thanks to an aggressive timeline, participants can anticipate the availability of the Debt Management System first, in January 2002, and the Guarantee Processing System later that year.

Web Site Redesign: OSFA's name isn't the only thing that is changing as OSFA's website is to get a fresh new look in August.

The website development team is working on producing a website that is more user-friendly and informative. Look for handy default prevention tools to empower borrowers and assist student financial aid professionals in the financial aid process.

OSFA State Programs: The state of Florida has appropriated \$365,284,042 for the 2001-2002 academic year.

Both the need-based Florida Student Assistance Grant and merit based Florida Bright Futures Scholarship Program received additional funding for the 2001-2002 academic year. New for this upcoming year will be part time funding for need-based students attending our public community colleges and universities.

SSFAD July 1 implementation still on schedule: The SSFAD (State Student Financial Aid Database) will allow students and school financial aid administrators to access applications and student status information via the web. For more information on the SSFAD, please contact Doug Holleman at 1-850-410-5200.

For more information on any of OSFA's State Programs, call 1-888-827-2004.

The following conference activities were identified:

- FASFAA Spring Conference, May 29-31, 2001, Tampa, Florida: Twenty-one OSFA staff members attended the Florida Spring Conference to provide hands on training on OSFA's SSFAD (State Student Financial Aid Database), New Reporting Procedures, and Fundamentals of Financial Aid.
- NCHELP Spring Convention and Debt Management Committee Meeting, June 3-8, 2001: These meetings provide information on issues and regulatory changes pertinent to the administration of the Federal Family Education Loan program. New Bureau Chief Janie Westberry and Director of OSFA Program Policy & Institutional Review, Training, and Outreach, Judith Branch attended.
- MASFAA Annual Conference, June 27-29, 2001, Biloxi, Mississippi: Outreach Representative Melinda Walker, Outreach Manager Hamida Faquir, and Judith Branch, attended the conference to represent OSFA as a vendor and student aid administrator.
- NASFAA Conference, July 22-25, 2001: Janie Westberry, Judith Branch, Hamida Faquir, and Maria Holmes will be heading to Nashville, Tennessee later this month to attend the National Conference. Don't forget to stop by our booth!
- National Default Prevention Day, August 2, 2001: In an effort to help reduce student loan defaults, the United States Department of Education is hosting default prevention management training sessions at its ten regional offices. Hamida Faquir will be traveling to the Georgia facility to learn more about what best practices reduce default rates and how OSFA can help.

All together again: BSFA has finalized the move of all units to its new headquarters located in the Northwood Centre, 1940 North Monroe Street, Suite 70, Tallahassee, FL 32303-4759. If you do not know a staff member's number/extension, please direct inquiries to the BSFA switchboard at 850-410-5200.

BSFA is pleased to announce the implementation of Exit Express: Exit Express is a new reporting process that eliminates the need for schools to manually report exit counseling data to BSFA. The current process of mailing, e-mailing, or faxing these reports is often time consuming and error prone. Through Mapping Your Future, the data sent will be protected via a secure web server, password protection and a secure form. Schools only need to follow up and verify that BSFA has received the data for all the students on the OSLC confirmation report for that week. Have questions about Exit Express or would like more information on BSFA's Mapping Your Future sponsorship? Please contact Chansone Durden at 850-410-6841 for assistance.

News from BSFA State Programs

The Florida Student Assistance Grant (FSAG) budget had a \$20 million dollar increase in the 2000-01 academic year and close to \$5 million in additional funding for the 2001-02 academic year. \$3.8 million of these additional funds will be used to assist part-time need-based students.

To date, Florida Bright Futures Scholarships have been disbursed to over 86,000 initial and renewal students in the 2000-2001 academic year.

That's close to \$150 million awarded to Florida scholars so far.

Aid Database (SSFAD) project is on the State Student Financial schedule for July 1, 2001 implementation. BSFA completed Spring Regional Training of the SSFAD in April having visited six sites in the state of Florida with over 1,000 financial aid representatives attending. Continued training with postsecondary institution financial aid officers is ongoing, including the availability of a hands-on computer lab at the spring conference of the Florida Association of Student Financial Aid Administrators (FASFAA) May 29-31, 2001, in Tampa, Fl. Thanks go out to the financial aid community for their support of the SSFAD development efforts.

For more information on any of BSFA's State Programs, call 1-888-827-2004.

Back by popular demand is OSFA. The Bureau has been renamed once again the Office of Student Financial Assistance. Effective July 1, 2001, all references to BSFA, the Bureau, and so forth, are to be replaced with OSFA.

Kentucky State Agency Report, Londa L. Wolanin

Grant Awards Increase for FY2002

- The maximum expected family contribution (EFC) for College Access Program (CAP) Grant consideration will increase from 3100 to 3550; the maximum CAP Grant award amount will increase to \$1,260 (\$630 each semester).
- KHEAA will increase the maximum KTG award amount for full-time students by \$200, from \$1,600 to \$1,800.

FY2001 Disbursements

Through June 4, 2001, KHEAA had made the following student aid program disbursements:

- Kentucky Educational Excellence Scholarship (KEES)— \$21,605,388 to 31,172 recipients
- College Access Program (CAP) Grant — \$32,151,901 to 34,367 recipients with a maximum award amount of \$1,200
- Kentucky Tuition Grant (KTG)— \$12,987,745 to 9,561 recipients with a maximum award amount of \$1,600
- Teacher Scholarship—\$2,104,878 to 687 recipients with a maximum award amount of \$5,000 to upper-level students
- Osteopathic Medicine Scholarship (OMS)— \$1,570,000 to 125 recipients with an award amount of \$12,560
- Early Childhood Development Scholarship—\$169,121 to 420 students

Student Loans

- Through May 31, KHEAA had guaranteed \$482.8 million in student loans, a 16 percent increase over the same period last year.
- In April and May, KHEAA's internal collections recorded two consecutive months of collecting at least \$1 million through all sources.
- Bank One, Columbus, Ohio; IDAPP-National Education, Deerfield, Illinois; Royal Federal Credit Union, Opelika, Alabama; and AELMAC and FELMAC, Gilbert, Arizona, have chosen KHEAA to provide Federal Stafford and PLUS Loan origination and disbursement services on their behalf. They join 20 other lenders who use KHEAA's origination/disbursement services and 19 lenders who use KHEAA's disbursement services.
- KHEAA's Cohort Default Rate for the 1999 federal fiscal year (FFY) from October 1, 1998, through September 30, 1999, for borrowers with KHEAA-guaranteed loans who entered repayment during that period and defaulted before September 30, 2000, was 5.01 percent—a significant decrease from the FFY1998 rate of 9.49 percent.
- KHEAA recovery rates on defaulted loans rose from 14.49 percent in FFY1999 to 20.17 percent in FFY2000, which ended September 30, 2000, with KHEAA's national ranking rising from 24th to 15th.

Savings Plan

- Beginning in 2002 earnings in KESPT will be completely tax-free under provisions of the Economic Growth and Tax Relief Reconciliation Act that was enacted on June 7.
- A total of 1,237 new KESPT accounts were opened between July 1, 2000 and May 31, 2001. As of May 31, KESPT had 3,846 accounts totaling \$14.4 million and benefit disbursements totaled \$560,000.

Duvall Honored at KASFAA Spring Conference

Ron Duvall was presented the Herb Vescio Distinguished Service Award at the Kentucky Association of Student Financial Aid Administrators (KASFAA) spring conference. The Vescio Award is the highest award bestowed by KASFAA and was presented to Duvall in recognition and appreciation for his outstanding leadership, dedication, service, and support of the organization. Duvall has been a KASFAA member since 1973, served as president in 1995-96, and served on numerous committees and work groups. Duvall, who has been employed by the Kentucky

Higher Education Assistance Authority (KHEAA) since 1975, serves as Chief Information Officer and is responsible for agency information management resources, technology, and systems.

KHEAA Outreach Activities Cover Kentucky

For the past four years, KHEAA has employed Johnny McDougal, former financial aid director at Murray State University, to provide outreach services in the western and southern regions of Kentucky. Mike Pennington, former Educational Talent Search II program director and assistant director of admissions operations at Morehead State University and Paula Mattison, a 10-year KHEAA employee, recently joined Johnny in providing regional outreach, which now covers the entire state. Their schedules include making presentations; representing KHEAA at career fairs, college nights, financial aid workshops, and related events; making onsite visits to those who can assist KHEAA in providing college planning and student financial aid information; and participating in radio, television, and newspaper interviews and events.

Jane Stewart Retiring

Jane Stewart, KHEAA's Director of Federal Relations and Loan Policy Services, has announced her retirement from state service effective July 31, 2001. Since joining KHEAA in 1981, Jane has been active in the development of federal student loan policy and regulations. During her tenure at KHEAA, Jane served as Chairman of the Board of Directors of the National Council of Higher Education Loan Programs (NCHELP), the first and only woman to do so in the organization's 30-year history; served as chairman of several national committees and was the NCHELP chief negotiator for the U.S. Department of Education's Negotiated Rulemaking Teams. In addition, Jane has been active in numerous professional organizations and has served as Legislative Advocacy Committee Chair, Kentucky Association of Student Financial Aid Administrators (KASFAA); Federal Legislative Committee Chair, Alabama Association of Student Financial Aid Administrators (AASFAA); Legislative Committee member, Southern Association of Student Financial Aid Administrators (SASFAA); and a member of the Common Manual Governing Board. Upon her retirement from state service, Jane will assume duties as Senior Vice President with Southwest Student Services in governmental and industry relations.

North Carolina State Agency Report, Steve Brooks

College Foundation, Inc. and the North Carolina State Education Assistance Authority formed a new partnership just over one year ago. The partnership, called "College Foundation of North Carolina," was designed as an information service delivered via Internet and toll-free telephone lines, to help students and families in North Carolina learn about paying for college. This July the service has a new partner - Pathways of North Carolina. Pathways add significant content regarding careers and college admissions, utilizing the XAP Mentor system and toll-free telephone lines. The new College Foundation of North Carolina will provide one-stop shopping for students and families as they plan for, apply to, and pay for college education. Included are capacities for electronic application for admission and electronic submission of high school transcripts to 110 colleges and universities in North Carolina. Additionally, the new website will include electronic applications, with digital signatures accepted, for student and parent loans and for the newly enhanced "North Carolina's National College Savings Program." The web address for these services is <http://www.CFNC.org>. Visitors to the site, beginning in July, will have a single sign-on for all services.

North Carolina's National College Savings Program is scheduled for expansion in the fall. Several investment options, each with its own investment manager or managers, will be available to participants. Among the options planned are an income fund, an aggressive equity fund, a balanced equity fund, a lifecycle fund, and a guaranteed equity fund. College Foundation, Inc., as agent for the North Carolina State Education Assistance Authority will administer the program. It is anticipated that options will be available this fall and that they will be open to residents of all states. It is believed that the North Carolina program will offer the greatest variety of options of any program in the nation.

The State Education Assistance Authority is continuing its highly successful program of funding summer internships for high school counselors in financial aid offices around North Carolina. The Authority is also looking at several new training initiatives for counselors and for college financial aid administrators for the upcoming 2001-2002 academic year.

In partnership with College Foundation, Inc., the Authority continues to be well pleased with its electronic grant delivery process. For the 2001-2002 academic year, state grants for community college students, UNC students, and those under the LEAP program were all delivered via the Internet. Further enhancements and expansions of this delivery system are planned for the upcoming months.

South Carolina State Agency Report, Cheryl Hughes

The South Carolina Student Loan Corporation kicked off 2001 by expanding the South Carolina Teachers Loan Program (TLP) with two new incentives that should benefit a wider variety of students, many of whom would not have met all of the eligibility criteria before. Those two extensions are the Career Changers Program and the Critical Needs Certification Program.

The Career Changers Program provides TLP funding for those who wish to forego their current profession and pursue a teaching career. In the past, the Teachers Loan Program's academic requirements may have thrown up a barrier to many older, non-traditional students who were entering college for the first time, yet could not produce SAT or ACT scores because their high school did not keep records from that far back. Others may have some college experience but not the minimum GPA requirement for the TLP. Fortunately for them, Career Changers are

exempt from the academic criteria for the first year. Career Changers can receive up to \$15,000 a year, with no more than \$60,000 cumulative.

The Critical Needs Certification Program makes TLP funding available for those who have been accepted into South Carolina's Critical Needs Program but are normally not eligible for the TLP due to their less than half-time status in school. These students must have a certification from the South Carolina Department of Education indicating their acceptance into the Critical Needs Program. Borrowers may receive up to \$2000 a year with no more than a \$5,000 cumulative.

The Corporation is pleased to announce that Bill Mackie, President and CEO has recently been named to ELM's Board of Directors. The Corporation has been participating in ELM since 1999.

Tennessee State Agency Report, Ron Gambill

At the time of the Tennessee report, the state had not completed the budget for 2001-2002. The Tennessee Student Assistance Corporation had requested \$9 million in improvements to fund financially needy students. TSAC has awarded the base-year funding amount for 2001-2002, but will be unable to award additional funds unless the budget is approved.

TSAC will be working closely with TASFAA to improve the electronic information exchange established with the Department of Human Services, Division of Rehabilitation Services (Voc-Rehab). A new form was created and utilized last year and a process for e-mail or fax was implemented. TASFAA and DRS exchanged rehab directories to facilitate communication between the appropriate parties.

Loan volume in Tennessee has been very strong and will exceed \$500 million for the 2000-2001 award year. TSAC fully implemented a same-day guarantee process on June 15, 2001. For some schools funds may be transferred the same day as the guarantee is made.

TSAC is working with the State Department of Education (K-12) and the State General Assembly to recruit and maintain additional teachers. The efforts will be extended through increased scholarships and loan forgiveness programs.

Report from Lender Liaison, Karen Gibson

The following information was provided relative to the student loan industry update for June 2001:

New interest rates for loans disbursed July 1, 2001 through June 30, 2002:

- Stafford in school - 5.39% (00-01 - 7.59%)
- Stafford repayment - 5.99% (00-01 - 8.19%)
- PLUS - 6.79% (00-01 - 8.99%)

ED Posts Deadlines For 2000-2001 Application Processing System:

The transmission for electronic transactions must be completed and accepted to meet the Posted deadlines.

- All 2000-2001 Electronic FAFSA applications must be by 7 PM CT on July 2, 2001.
- The deadline for the FAFSA on the Web and FAFSA Express applications is midnight on July 2, 2000.
- The paper FAFSAs must be received by July 2, 2001.
- The deadline for submitting electronic corrections and duplicate requests is 7 PM CT on August 27, 2001.
- The deadline for corrections on the Web is midnight CT on August 16, 2001.
- All paper SARs must be received by August 16, 2001.
- The deadline for requesting 2000-2001 YTD ISIRs is 7 PM CT on September 28, 2001.
- There are no exceptions to the deadlines.

House Increases Funding For Montgomery G.I. Bill:

Under this legislation, *The Chronicle of Higher Education* reported on June 20, 2001:

- A Veteran with three years of service would receive a maximum monthly benefit of \$800, \$950, and \$1,100 for FY 2002, 2003, and 2004 respectively.
- A veteran with two years of service would receive \$650, \$772, and \$894 each month for FY 2002, 2003, and 2004 respectively.

The US Secretary of Education Rod Paige will be a keynote speaker at the upcoming EFC Mid-Year Membership Meeting to be held on July 18-20, 2001. Paige, who just won a major victory along with President Bush with the overwhelming vote in the senate to approve education

reform legislation called on Congress to use the momentum of the Senate to complete the negotiations.

Major Education Reform Bill Passed

- The Senate overwhelmingly passed groundbreaking education legislation Thursday that requires annual math and reading tests for millions of schoolchildren as part of an effort to improve the nation's public schools.
- In his only major failure, Bush was rebuffed by both the Senate and the House in his bid to win approval of vouchers designed to help low-income children escape failing public schools by enrolling in private schools.

CRS (Congressional Research Service) Looks At Tax Exempt Bond Changes

Several tax law changes passed this year will affect the tax-exempt bond market and could result in higher interest rates for all tax-exempt bond issues, according to a report issued this week by the Congressional Research Service. None of the provisions directly affects student loan bonds, but the indirect effect of putting more tax-exempt bond offerings, including more private activity bonds, into the market would increase supply and lead to lower prices. For a copy of the five-page report, contact the Education Finance Council.

CHRONICLE Discusses Lawsuit and Direct Lending

- Articles in this week's *Chronicle of Higher Education* question whether the Direct Loan Program will survive if a lawsuit filed by 11 FFEL organizations succeeds. The article quotes a few financial aid administrators saying that many schools would leave direct lending if their students no longer receive the reduced origination fees put in place in 1999 and 2000. (Law required 4% Origination Fee)
- The lead Chronicle article, headlined "Direct Lending's Last Stand?" says that "Direct Lending's future appears bleak, and the lawsuit is just one major factor."
- A sidebar to the article took the American Council on Education to task for not filing a friend-of-the-court brief in support of the government in the direct loan lawsuit. The first line of the sidebar sums up the tone. "Has the American Council on Education gone soft on the student loan industry?"
- ACE President Stanley Ikenberry wrote a strongly worded letter to the editor of the Chronicle elaborating on Harle's statement and refuting the implications of the article.

E-Signatures Two Weeks Away - ED Clarifies Standard

- Educaid and American Education Services (AES), a division of PHEAA announced this week it would use the Department of Education's FAFSA PIN to authenticate Stafford loan borrowers through the Student Authentication Network (STAN).
- The Department of Education issued a clarification of Section 8 of Its Standards for Electronic Signatures In Electronic Student Loan Transactions issued on April 30., 2001.

Hearing Held on Internet Equity and Education Act

- The Subcommittee on 21st Century Competitiveness held a hearing on H.R. 1992 introduced by Rep. John Isakson (R-GA). The Internet Equity of Education Act of 2001 modifies three existing regulations in an effort to provide limited expansion of internet-based educational opportunities for students.
- As previously reported, the bill creates exceptions to the 50% rule
- Amends the definition of an academic year by eliminating the 12-hour rule
- Clarifies the incentive compensation restrictions currently found in the law

Pro's and Con's on the Subject:

- PRO: Ikenberry, ACE; DiGregorio, Vice Provost, Georgia Tech; Gowen, President of SD School of Mines and Technology,;and Waddles Executive VP, ITT Educational Services, all agreed that the changes in legislation are necessary in order to provide institutions with the flexibility to deliver education through the Internet to increase access to students who may not otherwise be able to attend a traditional institutional setting.
- CON: Lorraine Lewis, Inspector General, U.S. Department of Education, expressed concern over the lack of consistency in how accrediting and state agencies have established standards to evaluate the quality and quantity of distance education. She noted the similarities between the delivery of education via a telecommunication course and a correspondence course as well as the disparity in the determination of SFA fund eligibility.

Consolidation Gets Press Attention

- The reduction in student loan interest rates to a 20-year low has caught the attention of the press increasing their coverage of the Federal Consolidation Loan program.
- USA Today (June 19, 2001) and Education Daily (June 21, 2001) published articles on the pros and cons of consolidating federal student loans after July 1 of this year.
- The Washington Post in its Sunday June 10 business section reported that student loan interest rates are their lowest ever, thanks to dropping prices in Treasury securities.

New study reveals loan debt not a key factor in students' career and graduate school decisions after graduation. According to the College Board, approximately 41 percent of all financial aid came in the form of loans 20 years ago. By the 1999-2000 academic year, loans accounted for 59 percent of \$64 billion in financial aid awarded from state, federal, institutional and private sources.

Jane Stewart leaves Kentucky for Southwest Student Services Corp. as its new Senior Vice President for Government and Industry Relations. Stewart served most recently as Director of Federal Relations and Loan Policy for the KHEAA.

The Texas Guaranteed Student Loan Corporation announced that it now offers a "Virtual Default Conference" through their website at <http://www.tgslc.org>.

Nellie Mae Offers Student Loan Borrowers On-Line Pre-Qualification service. (<http://www.nelliemae.com>)

Great Lakes Announces the Launch of the Online MPN.

PHEAA Announces Availability of MPN on-line.

Kentucky Higher Education Assistance Authority Seeks Executive Director to be based in Frankfort, Kentucky (<http://www.state.ky.us/agencies/personnel/applicat.doc>).

The Office of Thrift Supervision has published a request for comment on its study of the Gramm-Leach-Bliley Act (GLBA) resulting regulations. The purpose of the study and subsequent report is to forward to Congress recommendations for appropriate legislative or regulatory action to adapt existing requirements to online banking and lending.

Gramm-Leach-Bliley Act was signed into law on 11/12/99. It modernized certain banking laws and regulations, some as old as 1930's and it offered freedom and flexibility to banks, insurance companies, security firms and other types of financial entities to merge for purposes of providing consumers with more diverse financial services from a single source. Until the passage of the act, law and regulations limited these types of mergers.

Team FFEL has been working together to identify regulations that can be easily changed to reduce burden and redundancy as well as some statutory changes that can be submitted for the FED UP project or for early preparations for reauthorization.

The Department of Education announced that it would showcase FAFSA on the Web and Students.gov as part of a joint Department of Education effort at the National Educational Computing Conference, to be held in Chicago on June 25-27. The conference is the biggest education technical exhibit in the world.

An effort to locate defaulters continues to pay off. The Department of Education announced that as of May 31, SFA had collected over \$57 million as a result of receiving the U. S. Department of Health and Human Services (HHS) National Directory of New Hires (NDNH) data. Since the computer matching in January, new information has been received on 690,621 accounts, with unpaid loan balances.

The Office of Management and Budget has provided for a 90-day extension of the PLUS application/promissory note. The expiration date of July 2002 has been extended to October 2002.

A federal court in Alabama has reversed a bankruptcy court decision so that a lender is permitted to deny a PLUS loan to a borrower who has declared bankruptcy unless the borrower has a co-signer or can show special circumstances.

The Direct Loan Conference will be held at the Marriott Baltimore Waterfront Hotel on Baltimore's Inner Harbor. The scheduled dates are Wednesday, March 6, 2002 to Friday, March 8, 2002.

A bill has been introduced in the House to amend the copyright Act to enhance distance learning. It will enable the use of technologies in settings other than the classroom. The bill will help libraries to keep in step with new technologies and to provide greater public access to resources beyond physically turning the pages of a book.

The National Governors Association released two reports endorsing distance education. The first report is "The State of E-Learning in the States" and the second report is "A Vision of E-Learning for America's Workforce."

The Chronicle of Higher Education reported that Indiana State University had difficulty in counting its Correspondence Students. The Education Department's Office of Inspector General found that Indiana State was generally in compliance with the federal regulations. However, the audit does demonstrate the difficulties colleges have in applying federal regulations written for traditional programs to non-traditional courses, such as distance education.

Report from the US Department of Education Liaison, Greg Martin

Training Issues

It appears unlikely that an additional Training Officer responsible for the SASFAA Region (except Virginia) will be hired prior to the beginning of Fall Conferences in those member states. To ensure that all Fall Conferences are adequately covered, David Bartnicki, Institutional Improvement Specialist from the Region IV Atlanta Case Team, will share the responsibility of delivering requested presentations with me. Tentatively, Mr. Bartnicki will attend the Georgia, Mississippi, Florida, North Carolina and South Carolina conferences with Greg Martin being responsible for conferences in Alabama, Kentucky, Tennessee and Virginia.

To assist in planning what will be a fairly tight schedule, the training officers are asking each state to provide them with the topics and proposed dates of any desired Federal sessions as soon as that information is available. Any concerns with the proposal outlined above may be addressed to Greg Martin or his supervisor Marguerite (Midge) Hunt who can be reached at 202-260-2559. Additionally, please do not hesitate to make Mr. Martin aware of any comments or criticism received from association members regarding the trainers role in your spring 2001 State Conferences.

Title IV Issues

SFA to the Internet

ED continues to proceed with plans to move data transmission, currently taking place over the Title IV WAN, to the Internet (SFA to the Internet). An Electronic Announcement, posted to IFAP June 21, 2001, is the fourth and latest update on the process. Title IV WAN will cease providing data transmission on December 19, 2001. The Student Aid Internet gateway (SAIG) will be the vehicle for all future data transmissions. The default directory of C:\IAM\DATA will not change with the new version of Edconnect. Schools will also retain the functionality to modify the download path and point files to any chosen directory.

SFA will release a draft of SAIG Communication Guide by July 9, 2001 that will include access and communication information for schools that send and receive data using a mainframe or non-PC platform. This document will be made available on the SFA download website at <http://sfadownload.ed.gov> in July 2001. The EasyAccess client software for mainframe/non-PC users will be made available for testing purposes on the SFAdownload web site also in July 2001. If an institution transmits data with a mainframe, note that it will not be necessary to install Comm-Press software version 4.4.2M. EasyAccess will include the latest version of Comm-Press to ensure that you have the correct version of compression software.

2000-2001 CPS Cycle Submission Deadlines

Deadlines for the 2000-2001 application processing system are contained in an Electronic Announcement posted to IFAP June 19, 2001. The deadline for submitting 2000-2001 electronic FAFSA applications was July 2, 2001. The deadline for submitting electronic corrections and duplicate requests is 7 PM CT on August 27, 2001. All transmissions must be completed and accepted by 7 PM CT to meet the deadline. Corrections on the Web must be completed and submitted by midnight CT on August 16, 2001. The data entry processor must receive all SARs by August 16, 2001. The deadline for requesting YTD ISIRs is 7 PM CT on September 28, 2001. There are no exceptions to these deadlines.

Pell Grants for Students who Incorrectly Indicate They are a Graduate or Professional Student on Their FAFSAs

The issue of students, who incorrectly answer the graduate questions on their FAFSA or Renewal FAFSA forms, questions 34 and 55 for 2000-2001, is addressed in an Electronic Announcement posted June 28, 2001. Frequently, these students are not graduate students and are otherwise eligible for Pell. Attempts to submit Pell Grant Origination Records for such students result in receipt of Pell reject codes 303, 311 and/or 312 from the RFMS. These codes generally mean that RFMS was unable to locate the student's record in the system, which contains only the applicant records of undergraduate students. Note the Pell indicator flag on the student's ISIR. If the student is eligible for a Pell Grant, there will be a "Y" in this field; otherwise the field will be left blank. In order to successfully submit disbursement records for these students, a correction showing the student's proper graduate status must be made to the student's record by the applicable deadline (see above). Once the correction is made and an updated ISIR received, Pell records may be submitted using the new transaction.

Notice Soliciting Proposals for Participation in Experimental Sites

A notice published in the Federal Register on June 5, 2001 invites institutions to propose new ways of administering the Title IV programs. If approved as an "experimental site", the institution may receive waivers from specific statutory or regulatory requirements that would bias experimental results. Provisions in the areas of need analysis, award rules, grant and loan maximums cannot be waived.

The notice contains ED contacts and addresses to where proposals should be submitted, and a list of specific questions that proposals should address. Current areas of experimentation are listed along with the recommendation that proposals be related to areas other than those already listed.

In selecting participants, the Department may consider the following:

1. ED's capacity to oversee and monitor participation in the initiative;
2. Institution's financial responsibility, administrative capability, program review findings, audits etc.; and
3. The necessity of including a diverse group of participating institutions.

Early submission is encouraged for consideration of proposals in the 2001-2002 award year. However, proposals will be reviewed as they are received. ED may approve a proposal as submitted, reject it, or, if a proposal cannot be fully approved but has merit, work with an institution to refine it. After a proposal is approved, the participating institution's Program Participation Agreement (PPA) will be amended to reflect the terms of the experiment. Generally, approved experiments will be conducted for five years. ED's decision on institutional proposals is final. There is no formal appeal process. If an institution is interested in submitting a proposal to become an experimental site, refer to the Notice, available in PDF format from the Department's IFAP website.

REPORT FROM THE STATE PRESIDENTS

Report from KASFAA, Michael Morgan, President

KASFAA held its annual transition meeting at the Hilton Suites in Lexington, KY on June 29. The format of the meeting allowed the board members the opportunity to review and evaluate the goals and objectives established in KASFAA's Long Range Plan. KASFAA was fortunate to have experienced an increase in membership over the past few years. As a result, the incoming 2001-2002 Executive Board will integrate the following fundamentals in the objectives of each committee:

- Education and training.
- Communication.
- Initiation new members
- Collaboration.

Kentucky Association of Financial Aid Administrators' (KASFAA) 2001-2002 Executive Board

<u>Executive Board</u>	<u>Name</u>	<u>Phone Number</u>	<u>Email Address</u>
President Elect	Nancy Melton	606-386-6059	nancymelton@hotmail.com
Past President	Sandra Neel	502-852-3870	sjneel01@gwise.louisville.edu
Secretary	Zelena Osullivan	606-432-9382	zcoleman@pc.edu
Treasurer	Heather Boutell	502-452-8404	hboutell@bellarmine.edu
Public four year	Lori Dial	270-762-2629	lori.dial@murraystate.edu
Lender Representative	Ron McMakin	502-581-5305	ronald_a_mcmakin@national-city.com
Agency Representative	Chester Priest	502-696-7266	cpriest@kheaa.com
Two Year Public	Cathy Baker	270-686-4414	cathy.baker@kctcs.net
Proprietary Representative	Charlene Geiser	502-456-6771	cgeiser@sullivan.edu
Private Representative	David Wuinee	502-452-8287	dwuinee@bellarmine.edu
Technical Colleges	Mary Anne Olson	859-246-3163	maryanne.olson@kctcs.net

Committees

Fall Program Chair	Chris Tolson	270-789-5013	ctolson@campbellsvil.edu
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Spring Program Chair	Runan Pendergrast	859-257-4872	rspend2@pop.uky.edu
Vender Sponsor	Chester Priest	502-696-7266	cpriest@kheaa.com
Archivist/Historian	Mike Barlow	859-257-4872	mbarl2@pop.uky.edu
Awards	TBA		
Budget and Finance	Dave Cecil	859-233-8239	dcecil@transy.edu
Diversity Concerns	Rosemary Tutt	859-276-4782	rosemary.tutt@verizon.net
Legislative Issues	TBA		
Membership	DeDe Conner	502-696-7250	dconner@kheaa.com
Newsletter	Meredith Robinson	502-329-7100	mrobinson@kheslc.com
Public Relations co chairs	Chris Thomas	859-985-3309	chris_thomas@berea.edu
	Tim Green	513-579-6247	tim.green@53.com
Training Tri-Chairs	Tim Rhodes	606-783-2011	t.rhodes@morehead-st.edu
	Lissa Caldwell	502-696-7277	lcaldwell@kheaa.com
	Rhonda Swim	606-783-2011	rg.swim@morehead-st.edu
Website Technology	Jennifer Cosens	502-696-7351	jcensens@kheaa.com
Articles and Bylaws	Zelena Osullivan	606-432-9382	zcoleman@pc.edu
Nominations	Sandra Neel	502-852-3870	sjneel01@gwise.louisville.edu
College Goal Sunday	Rich Nickel	888-487-4404	rnickel@bank1ed1.com
	Sandra Neel	502-852-3870	sjneel01@gwise.louisville.edu
Professional Dev	Lynda George	859-257-3172	lgeorge@pop.uky.edu
Trust Development	Anthony Bowles	270-745-5491	anthony.bowles@wku.edu
SASF AA Local	David Wuinee	502-452-8287	dwuinee@bellarmine.edu
Long Range Planning	Anthony Bowles	270-745-5491	anthony.bowles@wku.edu

Annual Conferences

The Fall 2001 Conference will be held on October 24-26, 2001 at the Holiday Inn Capital Plaza, Frankfort, KY. The Spring 2002 KASFAA Conference will be April 17-19, 2002 at the Executive Inn, Rivermont, Owensboro, KY.

Report from GASFAA, Lisa Mitchem, President

GASFAA held its annual transitional meeting June 28-29, 2001 at the Crowne Plaza in Macon, Georgia as an opportunity to exchange information, tour the facility, and ensure a smooth transition of roles. The 2001-2002 Executive Board established their committee members, approved the budget and identified their goals and objectives for the year.

As President of GASFAA, Ms. Mitchem indicated that she was very excited to be working with the following Executive Board members for 2001-2002:

Elected Officials:

President	Lisa S. Mitchem	Georgia Institute of Technology
Past President	Gary L. Mann	DeKalb Technical College
President Elect	Julia Perreault	Emory University
Vice President of Programs	Kathy Odom	Herzing College
Vice President of Professional Development	Lenora Jackson	Spelman College
Secretary	Robin Winston	DeVry Institute of Technology
Treasurer	Jenelle Louder	Abraham Baldwin Agricultural College

Committee Chairs:

Community Action/Mentoring	Ned Watson	SunTrust Education Loans
Legislative Affairs	Darryl Jackson	Gwinnett Technical College
Strategic Planning	Susan Little	University of Georgia
Newsletter Editor	Todd Woodlee	Citibank Student Loans

Membership
Vendor/Sponsor
Web Master

Pennie Strong
Suzanne Buttram
Marcia Coleman

Central Georgia Technical College
Georgia College and State University
Georgia Higher Education Association
Corporation

Some of the goals of the board include:

- Implementing a High School Guidance Counselor Workshop
- Expanding on-line communication through GASFAA's web site
- Decentralized NASFAA Training
- Informative Fall and Spring Conferences

Ms. Mitchem indicated that GASFAA has an energetic and enthusiastic board, and she sure they will meet each of the goals set forth.

The 2001 GASFAA Fall Conference will be held at the Crowne Plaza in Macon, Georgia on October 18-19, 2001.

Report from VASFAA, Barry Simmons, President-Elect

Report needed

Report from MASFAA

Cathy Nash was unable to attend. No report was provided for Mississippi.

Report from SCASFAA, Margaret Hunt, President

SCASFAA held its Transitional Board Meeting on June 28-29, 2001 at the Holiday Inn, Mt. Pleasant, SC, which is also the site for our Fall 2002 Conference. The meeting was successful.

The 2000-2001 Board met for its final meeting with new members for the 2001-2002 Board observing on the first day. The new board held its first meeting on the second day and got off to a great start. The results of the transition was described as followed:

Day One Highlights:

- Membership for the year totaled 356 members
- The High School Guidance Counselor Internship Program was very successful. Four high school guidance counselors were placed at four different institutions throughout the state. The program will be continued during the next year. It was recommended by the 2000-2001 Chair to consider the amount of work required to oversee the project. Earl Mayo made the suggestion of "breaking-out" the Counselor/Consumer Relations Committee back to what it was several years ago. The Board agreed; however, only one chairperson had been assigned. It was further recommended and agreed that the Counselor/Consumer Relations chairperson would have two sub-committees during the current year, with one of the sub-committees focusing on administering the internship program. This committee will be broken out beginning with the 2002-2003 year.
- South Carolina will again team up with North Carolina for the NASFAA's decentralized training. The training will be held in North Carolina (Charlotte area).
- As a result of the Support Staff Symposium, which followed the Leadership Symposium (for managers and supervisors), SCASFAA has agreed that the two training opportunities was not appealing to counselors and middle management and will add a third training opportunity. SC will offer a Counselor/Middle Management Symposium during 2001-2002. The three different symposiums will rotate with a three-year cycle.

Day Two Highlights:

New board members were identified:

- Margaret H. Hunt, President; Midlands Technical College
- Sandra S. Davis, Vice-President (Professional Development Chair); South Carolina State
- Anita Kaminer-Elliott, President-Elect (Nominations and Elections Chair); Columbia College
- Nancy T. Garmroth, Treasurer (Budget Chair); Spartanburg Technical College
- Carolyn White, Secretary (By-Laws Chair); Voorhees College

- Jerel Arceneau, Member-at-Large (Membership Chair); USC-Columbia
- Mike Fox, Past President (Long Range Planning Chair); SC Student Loan Corporation
- Keith Reeves, Fall Program Chair; Clemson University
- Sallie M. Glover, Spring Program Co-Chair; USC-Regional Campus
- Marjorie Belton, Spring Program Co-Chair; Sallie Mae
- F. Ward Logan, Vendor/Sponsor Chair; The Citadel
- Vickie M. Sutton, Diversity Chair; Midlands Technical College
- Elizabeth Milam-Lomas, Counselor/Consumer Relations Chair; Clemson University
- Ken Player, Legislative Concerns Chair; SC Student Loan Corporation
- Earl Mayo, State Agency Liaison; SC Tuition Grants Agency
- William “Bill” Mackie, Lender/Agency Liaison; SC Student Loan Corporation
- James Smith, Communication Chair; College of Charleston
- Sandra Gibson, Site Selection Chair; Morris College
- Cheryl Hughes, Anniversary Chair; SC Student Loan Corporation
- Edgar Miller, Institutional Mentoring Chair (Pilot Project); USC-Columbia (unconfirmed)

The following members are not board members but will have active roles with SCASFAA:

- Robert “Bob” Godfrey, Listserve Editor; USC-Columbia
- Marsha King, Newsletter Editor; SC Student Loan Corporation
- Keith Reeves is on the board as the Fall Program Chair, but he also maintain the web site for SCASFAA

Goals identified for the upcoming year were:

- To finalize the SCASFAA Strategic Plan
- To pilot an Institutional Mentoring Program as a mean of providing support to institutions in South Carolina that are not participating in the Association; to encourage participation; to bring to the attention of administration at those institution the importance of participation; and to offer to have the association to send in association members to discuss issues and concerns that the financial aid office need to address with its administration.
- To enhance the High School Guidance Counselor Internship Program
- To enhance our method of delivering issues in regards to diversity

The new board voted to change the name of the Cultural Diversity Committee to the Diversity Committee. This change was recommended for approved after discussing comments and concerns of the membership. Basically, the membership felt that diversity issues were not covered as it should be covered since it more often than not centered around racial issues. The change and why the change was made was understood by the new Board and the Diversity Committee chair agreed to focus on other than just racial issues during the upcoming year.

SCASFAA will celebrate its 35th anniversary in October 2001 but has chosen to celebrate both during the Fall and the spring conferences.

Report from TASFAA, Brent Tener, President

TASFAA held its Camp TASFAA transition meeting at our traditional location of University of the South, Sewanee, TN. Both the outgoing and incoming boards met together from June 20-22 and planned many of the association’s activities for the upcoming year. Darolyn Parks-Porter, Past President passed the gavel along with other gifts to the incoming President on June 21. *edsouth* was the sponsor for the meeting.

In his role as TASFAA President, Mr. Tener indicated that we was very excited to be working with the following Executive Board members for 2001-2002:

TASFAA BOARD MEMBERS, 2001-2002

- President - Brent Tener, Vanderbilt University
- Past President -Darolyn Parks Porter, Austin Peay State University
- President Elect - Cara Suhr, TN Tech Center at Nashville
- Secretary - Naomi Derryberry, TSAC
- Treasurer - Bill Grizzard, AmSouth Bank

- District I – Forrest Stuart, Rhodes College
- District II – Lisa Warmath, Lambuth University
- District III – David Ogden, Columbia State Community College
- District IV – Linda Gunther, Chattanooga State
- District V – Joy Goldberg, Roane State Community College
- District VI – Marilyn King, East Tennessee State University
- Association Governance – David Mohning, Vanderbilt University
- Awards - Diane Keasling, Milligan College
- Computer Network - Linda Embree, Northeast State Tech Comm Coll
- Counselor Intern - Anne Rader, Bryan College
- Diversity – Vickie Johnson, Meharry Medical College
- Financial Aid Awareness - Deborah Nuchols, First Tennessee Bank
- Government Relations – Claude Presnell, TN Independent Colleges
- Historian - Ed Hasselbring, Union Planters
- Membership – Nancy Beverly, Milligan College
- Newsletter – Stephanie Mahan, Trevecca Nazarene University
- Nominations – Darolyn Parks-Porter, Austin Peay State University
- Program (Fall) – Cara Suhr, TN Tech Center at Nashville
- Program (Spring) - Marian Huffman, Lee University
- Project Development – Judith Kerzner, *edsouth*
- Public Relations – Terri Parchment, *edsouth*
- Site Selection- Karen Gibson, *edsouth*
- Sponsorship – Bobbie McClain, University of Tennessee, Martin
- State Programs Liaison -Ron Gambill
- Training- Joanie Hall, Vanderbilt University
- TSAC Advisory - Darolyn Parks-Porter, Austin Peay State University

The 2001 TASFAA Fall conference will be held October 21-23 at the Cool Springs Marriott in Franklin, TN. The program committee will have its first meeting on July 10, with Cara Suhr, TASFAA President-Elect serving as the fall program chair. The spring conference will be held April 21-24, 2002, at the Memphis Marriott.

The summer internship program for High School Guidance Counselors was once again a success. The high school counselors attended a two-day intensive training in June, just prior to beginning their assignments at the various Financial Aid Offices during the peak season, as well as providing information that the counselors take back to their high schools to assist their students.

Highlights from the 2000-2001 year include: successful fall and spring conferences; workshops for home-schooled students; completion of NASFAA award applications in two categories; and continued the tradition of a state-wide PBS broadcast designed to help students and families complete

Report from NCASF AA, Wanda White, President

The North Carolina Association of Student Financial Aid Administrators held its annual Executive Board Retreat on June 1-22, 2001 at Graylyn International Conference Center, Wake Forest University in Winston Salem, North Carolina. The Retreat was a great success. The theme for the Retreat was “Who Moved by Cheese.” A four-hour session on the book “Who Moved My Cheese” written by Spencer Johnson, M.D. was facilitated by Dr. James Seymour, Professor of Philosophy from St. Augustine’s College. The overall session dealt with preparing and adapting to change in your work and in your life. New Board members were given the opportunity to meet with current year Board Members to develop goals and objectives for the 2001-2002 year.

A regular business meeting was held during the retreat to review Parliamentary Procedures and to answer questions for new Board members. During the Business meeting, a decision was made to increase the registration fee of individuals who registered late to attend the Fall & Spring Conference. The Board also decided to remove the NCASF AA Website from the current host at UNC-Wilmington to NCASF AA’s own website. This website has since been setup by Lisa Koretoff, Technology Chairperson. Although, the website is currently under construction, it is available for use by the members. The NCASF AA website will include all Newsletters, membership applications, message from each committee, membership directory, current board members, conference news, pictures and other pertinent information for NCASF AA members.

NCASF AA will also be participating in decentralized training and will offer training to its members later in the fall. A NCASF AA representative will attend the NASFAA Training and will discuss the option of hosting the training with the SC ASF AA as was done in the

past. This joint training effort turned out to be a great success.

Important Dates to Remember for NCASF^{AA}:

- Fall Conference, Embassy Suites, Greensboro, NC: November 5-7, 2001
- Joint NASF^{AA} Training (Mid November 2001): Date to be announced
- Financial Aid Support Staff Workshops at three locations: December 3-7, 2001
- Spring Conference, Sheraton Atlantic Beach Hotel, Atlantic Beach, NC: April 13-16, 2002

NCASF^{AA} will hold its first Executive Board Meeting for the 2001-2002 year on Tuesday, July 31, 2001 at the Sheraton Four Seasons Hotel in Greensboro, NC. Each Board Member is excited about the upcoming year. They are all committed to NCASF^{AA} and have already begun the planning process for a great year. A Fall Conference Committee meeting was held on June 18, 2001. The Conference committee selected a theme for the Fall Conference entitled "*Under Construction: Paving New Roads to the Future*" and have already begun the planning process. The next meeting has been scheduled for September 19, 2001 at the Embassy Suites Hotel in Greensboro, NC.

NCASF^{AA} is very proud of its membership involvement at the state, regional and national level. Congratulations to Bill Cox (Meredith College) on completing a successful year as SASF^{AA} President and Rosemary Stelma (East Carolina University) as SASF^{AA} Vice President, Lynn Reinstadtler (ELM Resources) as Conference Chairperson and all the others who participated. NCASF^{AA} is encouraging all of its members to take an active part in each association in some way regardless of how small. NCASF^{AA} members are committed to making NCASF^{AA} an even greater association through hard work and dedication.

Report from FASF^{AA}, Kurt Wolf, Representative and a Past President

The 2001/2002 Executive Board was announced to the membership at the Spring Conference in Tampa on May 31. The new board members are:

FASF^{AA} Executive Board 2001-2002

- | | |
|-------------------|-----------------|
| • Cindy Lewis | President |
| • Leonard Gude | President-Elect |
| • Richard Ritzman | Past-President |
| • Carmen Afghani | Vice-President |
| • Ron Anderson | Treasurer |
| • Ruth Strum | Secretary |

Regional Representatives

- | | |
|-----------------|------------|
| • Louise Moss | Region I |
| • Denise Wendle | Region II |
| • Kay Persico | Region III |
| • Venita Jones | Region IV |
| • Carol Kennedy | Region V |

Members At Large

- | | |
|------------------|---|
| • Bill Spiers | State Legislative Initiatives, Parliamentarian |
| • Rick Wilder | Fiscal Concerns Committee, Past President's Council |
| • Dolores Davis | Federal Legislative Initiatives |
| • Allison Beaver | Fall Conference Chair |
| • Kurt Wolf | Spring Conference Chair |

Committee Chairs

- | | |
|------------------|---------------------------------------|
| • Nathan Basford | Coordinator of Regional Activities |
| • Mary Harshaw | Director Membership Services |
| • Tony Gordon | Webmaster Extraordinaire |
| • Tracy Misner | Director of Outreach/ Early Awareness |

Vice President Ron Day discussed the proposal for decentralized training that could be offered by SASFAA. He indicated that the 2001-2002 State Presidents, 2000-2001 Vice President Rose Mary Stelma and himself had met on June 10. The recent history of decentralized training by SASFAA was discussed and it was noted that the only state that had participated was Mississippi. The following concerns were discussed as they related to 2001-2002 training:

- Why charge each registrant?
- Why not have each state choose their own instructor(s)?
- What was the reason(s) that each state could not have their own instructor(s) from their own association since that person(s) would be an asset to future training events within that association?

After discuss the following proposal was developed:

- A flat \$500 per trainer per workshop would be charged by SASFAA for each state participating in decentralized training.
- The SASFAA Vice President in consultation with the respective state president(s) would determine which trainers would participate.
- The SASFAA Vice President in consultation with the respective state president(s) would coordinate the dates, places, scheduling, etc.
- A maximum of two trainers would be allowed per workshop.
- Registrants would not be charged for their attendance by SASFAA.
- Each state participating in the decentralized training activity would be responsible for the cost of all materials, any travel expense incurred for each instructor, and hotel and/or meals for each instructor to attend the decentralized training activity in the state.

A poll of each state president was taken. The following states indicated that they would participate in the SASFAA sponsored decentralized training activities: Kentucky, Georgia and Mississippi. The other states indicated that they support the concept but they would provide training through other avenues available to them.

ACTION: Brent Tener moved that the proposal set forth for SASFAA sponsored decentralized training be accepted. The motion, seconded by Dot Wilkinson, was approved.

NEW BUSINESS

There was no new business brought before the board for consideration.

ADJOURN

ACTION: Bill Cox moved that the board meeting be adjourned. The motion, seconded by Wanda White, was approved.

Respectfully Submitted,

Guy F. Gibbs, SASFAA Secretary

Note: The minutes of the meeting were approved when the Board meet in Tampa, Florida, on Saturday, December 1, 2001.

