

CONFERENCE CHECKLIST

Community Service Project: This year's charity is **Recording for the Blind and Dyslexic – Learning Through Listening®**. For more information about the charity visit the link on the conference mini site.

Elections: SASFAA officer elections will be held during the conference. Candidate information will be placed on the SASFAA website. Online voting stations will be available in the Conference Support Center (PC Lab) on Monday and Tuesday. Times will be posted in your conference program. Please retrieve your SASFAA password for online voting.

Internet Access: You will have access to a computer lab to check your e-mail and browse the Internet. Each hotel guest room also has high speed Internet access (fees apply).

Meals on Your Own: Dinner on Monday night and lunch on Tuesday will be on your own but you will receive information about meal/restaurant options in your registration packets at the conference.

New Aid Officer's Pre-Conference Workshop: On Sunday, February 8th from 8:00 am to 4:00 pm learn the basics of Financial Aid. When registering, please check the box showing you are interested in attending this workshop. If you have any questions, please e-mail Sharon Oliver at soliver@NCCU.edu

Packing: Dress for the conference will be business casual (that means no suits are necessary). At the Banquet on Tuesday night, we invite you to wear your **best beach resort attire** (NO BATHING SUITS PLEASE) and enjoy a casual evening of dining and dancing. Wednesday, February 11, is "Favorite Sports Team Day" so please wear something to cheer on your favorite sports team. In addition, do not forget your business cards to share when meeting new colleagues.

Parking: Plenty of parking is available at the hotel and the convention center. Parking is \$5.00 per day in the hotel garage but is free if you park on the convention center parking area.

Pre-conference Seminar: A pre-conference seminar will be held on Sunday, February 8. Details about the seminar can be found under the "Pre-Conference Seminars" link on the Conference Mini Site,

President's Reception: The President's Reception will be held on Sunday evening During the President's reception we invite you to enjoy SASFAA Boardwalk-an evening of carnival games and boardwalk type food. You will collect tickets at the games to win door prizes. Come meet and greet your SASFAA colleagues.

Registration: Don't forget, you may pre-register for the conference online at www.sasfaa.org by selecting "Conferences" from the left side menu options, then selecting "Click Here to Visit the Conference Site" and finally clicking on "Conference Registration." The Registration area will be located in the Pre-function Area Hall of Fame in the Convention Center.

- Early check-in will be Saturday from 1:00 to 5:00 for pre-registered attendees only.
- Registration and Check-in normal hours of operation
 - Sunday, 9:00 am to 4:45 pm
 - Monday, 8:00 am to 11:30 am*
 - *Note that registration will be closed for the general session.

Travel: Directions and local transportation options are available under the "Travel Information" link on the Conference Mini Site.

Wednesday Breakfast/Closing Session: When scheduling your travel to and from the conference, please take note that and news from NASFAA will be provided at the breakfast and closing session on Wednesday between 9:15 – 11:30 am.