SASFAA

AGENDA Second Board Meeting of the 2016-2017 SASFAA Board Embassy Suites Orlando – Lake Buena Vista FL October 24-26, 2016

Mission Statement as per 2016-2021 Long Range Plan

The Southern Association of Student Financial Aid Administrators was founded in order to establish a community of members, who through the sharing of ideas and professional competencies and experiences would serve more ethically and effectively the diverse needs of students, parents, and institutions. The present and future existence of the

association continues to be based on this founding principle.

To facilitate this mission, the association pledges to support professional communications in all areas concerned with the administration of student educational financing programs. The association is committed to developing future leaders by actively involving its membership. To accomplish the goals set forth by the association in a dynamic environment, the Southern Association of Student Financial Aid Administrators offers personal and professional development opportunities and embraces sound principles and practices of aid administration.

Black is original agenda
Blue is discussion of a topic
Green is voting or actions taken
Red are changes and/or corrections to SASFAA documents.

Monday, October 24: Travel Day

Palm

4:00-4:15 PM

Call to Order, Welcome & Introduction of Guests Announcement of Substitute Voting Establish a Quorum Marian Dill

Meeting called to order at 4:01pm, started with a reading of Mission Statement.

Announcement of Substitute Voting:

Stacy Walker for Leigh Ann Hussey - MS President

Announcement of missing members, substitute voting for MS president and that Mr. Ron Day will serve as Parliamentarian after Past-President Berrier leaves.

Action Item: Approval of Agenda with authority given to the President to make changes as needed in order to facilitate the flow of business.

Virginia President Sartini moves to approved the Agenda as stated above, motion was seconded by Treasurer Elect Darby seconds, all approved with no Nay or Abstentions. Motion carries.

Welcome to Florida

Joan Bailey

A brief introduction and welcome from state president Bailey with small gifts from the sunshine state.

4:15 – 4:45 Hurricane Matthew Update

The board members went around the room and spent some brief discussion of various impacts for schools and regions. Many schools and regions in the SASFAA region have been hit particularly hard with the flooding after the storm doing more damage than the storm.

4:45 – 5:30 Revised Mission Statement

Ron Day

Item moved and discussed on day two.

6:30 PM Dinner The Knife Restaurant

http://thekniferestaurant.com/menu/

Tuesday, October 25, 2016 – Picture Day

Palm

8:00 AM **Breakfast Hotel Restaurant**

8:30 AM Call to Order Establish a Quorum

Action Item: Consent of written board reports.

Review of report format

Round of Successes (2-3 minute updates)

Motion by Tennessee President Hauser to approve the board reports as submitted. Second by Treasurer Elect Darby. All approve, motion carries.

Meeting called to order at 8:39 with quorum being met.

Action Item: Approval of prior minutes

A call for corrections was made with no updates being given.

Minutes will be recorded and accepted as submitted, this includes the august in person meeting as well as the two e-meetings.

Each member given 3-5 minutes to run through successes or challenges recap of their board report.

Longer discussion from the Mississippi President regarding a 5K charity run at the SASFAA conference in order to help bring more MS administrators to the SASFAA conference while assisting MSMASFAA build for their 50th.

Discussion about multiple states celebrating their 50th anniversary and explanation of some of the special events each state is doing.

Discussion on spoofing of emails targeting non-profit association in an attempt to trick them into giving money.

10:00 - 10:15 AM **BREAK**

10:15-11:30 AM Review of Reported Action Items/ P&P Suggested Changes

- **c.** Conference Chair Sparks: Consider the possibility of using our exhibiting partners to serve as moderators and allow 30-60 seconds of each session to highlight the services provided by their company.
 - i. Discussion and approval with no dissention.
- d. Electronic Services Chair Tulloss: The Electronic Services Committee would like to recommend that the volunteer information be added to the membership application as discussed in the August meeting, for easier access and historical tracking
 - a. Discussion and approval with no dissention.

- e. Site Selection Chair Boyd: The committee would like to make a motion to add an exception to the Travel Policy: "Site Selection Committee moves the SASFAA President and Treasurer has the authority to make exceptions as needed in extenuating circumstances beyond the travels control"
 - a. The committee withdrew the motion after discussion to refine the motion and will resubmit for the next board meeting.

11:30 LUNCH Hotel Atrium

THE SLIDER BUFFET
\$20.00 Per Person
French Fries
Cole Slaw
Specialty Sliders:
Cheeseburger Slider
Jerk Chicken Slider | Pineapple Relish
Buffalo Chicken Slider

f. Legacy-Long Range Planning Committee Chair Day:

a. The Committee is proposing changes to both the Mission and Vision Statements. The following is brought before the BOD for review, consideration, additional suggestions, and adoption if so desired.

Mission Statement:

The Southern Association of Student Financial Aid Administrators (SASFAA) is a regional organization of individuals from our nine member states that provides an avenue for a support and resource network; offers professional training opportunities that enable and enhance the ethical and effective delivery of educational resources to students; seeks to cultivate personal and professional leadership development; advocates for public policies that support financial aid programs; and, commits to the recognition of the diverse needs in our profession and all of the constituents we serve.

Discussion and presentation of the new mission statement, small grammatical correction.

Motion by Alabama President D'Eath with second by Secretary Kruger to approve the new mission statement and to update all SASFAA documents as needed. All approve, motion carries.

Vision Statement:

The Southern Association of Student Financial Aid Administrators aspires to create an environment of mutual respect and support that encourages questions, discussion and the shaping of ideas in order to promote opportunities, equity and access in and to higher education.

Discussion and presentation of the new vision statement, small grammatical correction.

Motion by South Carolina President Perry with second by Florida President Bailey to approve the new mission statement and to update all SASFAA documents as needed. All approve, motion carries.

12:30 PM Executive Committee - Awards

We moved this up to day one to accommodate Past-President Berrier having to leave, we went into executive session at 5:17 PM to discuss the selection of annual award recipients.

Working Group-

- Training/ Annual Conference
- Governance/Financial
- Advocacy & Communication

1:00 - 1:30Presentation of Candidate Slate

Amy Berrier

Slate presentation moved to opening day to accommodate Past-President Berrier having to leave the meeting early. Past-President Berrier provided a recap of the committees work and efforts to build a slate of candidate.

- **President Elect**: Bryan Erslan and Bill Spiers are the two candidates being put forth for the candidacy. A brief overview of each candidate was given to the
- Vice-President: Sarah Dowd and Celena Tulloss are the two candidates being put forth for the candidacy. A brief overview of each candidate was given to the

Discussion was had within the committee on the lack of diversity among the candidates, the committee wanted to make it known that it attempted to its best efforts to find and bring forth the most diverse group possible. Numerous attempts were made to find candidates to make sure that the slate was diverse. Discussion on how a slate of candidates is voted on or approved, see action item from Past-President Berrier in the board reports. Discussion of Roberts Rules of Order and how it is handled, how its handled within other various regions and national associations Past-President Berrier and Chair Day spoke about various options.

Two questions proposed

- 1) Thoughts on the slate as presented.
 - a. General discussion and overall board consent that the committee has done all due diligence in its work.
 - Motion to approve the slate as presented, no second since motion is out of committee, all voted yes, no nay's or abstentions. Motion carries.
- 2) Thoughts on if the board should approve the slate or if it should be accepted out of the committee.
 - a. General discussion on how to empower the nominations and election committee while keeping board oversite. Can the board not approve the whole slate or portions of the slate.
 - b. Clarification that your P&P can and does override Roberts Rules of Order if the board so wishes it.
 - Some discussion of changing the makeup of the committee as well as if the committee has the authority nominate people not nominated by others.

At this point the discussion was tabled with Past-President Berrier asked to go back and bring back changes to the P&P to clarify the authority of the NEC committee and that of the board and what the board.

1:30 – 2:45 Thought Force Brain Storm

Break Out Leaders -

- Amy Berrier replaced by: President Elect Dr. Oliver
- Ron Day
- Marian Dill replaced by: Vice President Morgan

Discussion and overview of the NASFAA Thought Force meeting and its purpose. With description on how the SASFAA board will brain storm and come up with guidance for those attending NASFAA meeting.

Break out groups to provide guidance to those from SASFAA that will be attending the NASFAA meeting.

2:45 - 3:00 **BREAK**

3:00 – 3:45 NASFAA Investments – Budget Considerations Brad Barnett

Presentation on investments and Q&A session with board.

3:45 Old Business

There is no old business being brought to the board.

New Business

- FSA Meet Up and Dinner
 - State dinners will be on Tuesday, SASFAA could now have Wednesday or Thursday for the SASFAA group dinner. It was decided via consensus to do it Wednesday.
- NASFAA Chair Scholarship
 - Discussion on the background on this scholarship and how it is to be implemented by the regions and states. Collection of data on FA professionals in the region that are working on higher degrees to review for the scholarship.
- Webinar Platform
 - Are current platform can be expanded it for a nominal fee of \$700 in which a "Friend of SASFAA" has offered to purchase it for us. To our current knowledge this person does not want or need any recognition for the purchase.
 - Motion to approve an increase for the electronic services budget line to purchase an upgrade to the system and allow the friend of SASFAA to cover that increase budget item. Moved by Alabama President D'Eath with second by North Carolina President Simpson. All approved, motion carries.
- NASFAA thought force
 - The board would need to approve a multi-year expenditure of funds to cover the SASFAA portion of the travel. SASFAA needs to either cut budget items in travel or go into reserves. This will be three-year commitment. Question on why NASFAA is not covering all the cost and how are other regions that do not have the reserves to cover it.
 - Motion by Tennessee President Hauser to as a board to support the four members for the NASFAA Thought Force for all three years and for

the first year to be funded out of operating expenses if available but to use reserve funds if needed. Second by Georgia President Ailster. Vote is 1 nay, 2 abstentions, with the remainder in agreement. Motion passes.

 Discussion on a Purdue student who is working on his graduate project to build a database of institutional applications and scholarships. He is reaching out to SASFAA for assistance. Several other states have already turned him down.

5:00 Adjourn

6:30 Dinner Bongos Cuban Café

https://disneyworld.disney.go.com/dining/disney-springs/bongos-cuban-cafe/menus/

Wednesday, October 26, 2016: Travel Day

Palm

Breakfast Hotel Restaurant

9:00 AM Unfinished Business

If for some reason we do not finish our board meeting on Tuesday, we will meet Wednesday morning starting at 9:00 AM.

See you in Biloxi, MS – Beau Rivage – Feb 10-15, 2016