

## **Call to Order the SASFAA E-Meeting this Friday, January 6, 2017 at 9 AM EST**

The e-meeting of Friday, January 6<sup>th</sup> has been called to order at 9 AM EST. The purpose of the meeting is to vote on the attached contract for the drayage company for the conference. In reviewing the GFM and P&P, we have discovered some conflicting guidance on the signing of this contract. One place indicates this can be signed without board vote and another indicates that it requires board vote.

P& P section 6.13 h states:

(Sponsorship Chair) contract with a drayage company and design a booth floor plan layout for the designated area;

Section 11.13.1. bullet 1

The Sponsorship Chair will need to handle all of the coordination for this event, including any room reservations, contracts, and other planning.

Guide to FM

5.2 Other Contracts Other types of contracts under which the Association might be financially responsible include contracts for: a. Exhibit/Drayage b. Private Transportation [e.g. buses] c. Entertainment [Band and DJ] d. Cellular Phone Rental Any agreement of \$5,000 or above requiring official signature for review purposes shall be treated the same as a contract.

Since there is differing information and because this contract is over \$5,000, I am presenting it for board vote and hopefully board approval. Please note that Bryan Erslan has attempted to negotiate and obtain a better rate. Unfortunately, our options are extremely limited by this hotel. This is our only option as the hotel is requiring that we use this company.

All members should reply all with “present, no discussion” or “present” and write out your discussion. Once a quorum has been established or 48 hours has passed whichever is earlier, then a call for a vote will be sent.

### **Motion:**

To accept and approve the signing of the contract from Convention Display Service with estimated charge amount of \$5,180 to provide drayage for the vendor area during the 2017 conference.

### **Rational:**

Drayage is necessary during the conference to accommodate the vendors which are providing an estimated income of \$100,000. The hotel requires the use of this provider for drayage. The Vendor Sponsorship Chair attempted to negotiate a better price, they were unwilling stating that our setup time is on a weekend.

### **Policy for E-Meetings of the SASFAA Executive Committee:**

1. If the President wishes to call a meeting, he/she may do so without the need for a motion and a second. If another member of the Executive Committee wishes to call a meeting a motion to do shall be submitted to the President. This motion requires a second for the meeting to be held.
2. Notice of an e-meeting will be sent by the President to the Executive Committee (and others on the board, when appropriate), a minimum of 24 hours prior to the opening of the meeting, telling the time and day the meeting will be Called to Order, as well as restating the motion and fact that it has been seconded.
3. Once the e-meeting has been Called to Order and a Call for Discussion is made, members of the Executive Committee will “reply all” indicating their presence and offering any discussion.
4. When the majority of members of the Executive Committee have indicated their presence and offered discussion, or when 48 hours has elapsed from the Call to Order (whichever is earlier), the Chair will declare a quorum and call for the vote.
5. Members of the Executive Committee will “reply all” with their vote within 24 hours of the call for the vote.
6. After 24 hours from the call to vote, the Chair will declare the motion passed or failed and adjourn the meeting.
7. The Secretary will preserve all emails stating presence, votes, and disposition, and file same with the original copy of the minutes of the called meeting.

[Marian](#)

**Roll Call of present members for meeting with quorum reached:**

Wayne Kruger	Andrea Simpson	Jenelle L. Handcox
Amy Berrier	Boyd, Tarik J.	Erslan, Bryan
Sparks, Carolyn	Tulloss, Celena Rader	Jennifer Hammett
Kevin Perry	Leigh Ann Hussey	Chad Sartini
Christen Neher	Morgan_Michael	Angie Black
Felicia Ailster	Jody Darby	Kelly D'eath
Mckenzie, Lester	Hauser, Karen	
Bailey, Joan		

**With no discussion a vote was called by President Dill with all voting in the approval with no dissensions or abstentions. With that the motion was called as carried and the meeting adjourned prior to the 24 hour mark at 9:49am**

[Recap of the attendance and vote.](#)

Elected Officers	
• President	Marian Dill (TN)

• President-Elect	Sharon Oliver (SC)
• Past-President	Amy Berrier (NC)
• Secretary	Wayne Kruger (FL)
• Treasurer	Jenelle Handcox (NC)
• Treasurer-Elect	Jody Darby (GA)
• Vice President	Michael Morgan (TN)
• Alabama	Kelly D'Eath
• Georgia	Felicia Ailster
• Mississippi	Leigh Ann Hussey
• South Carolina	Kevin Perry
• Florida	Joan Bailey
• Kentucky	Angie Black
• Tennessee	Karen Hauser
• North Carolina	Andrea Simpson
• Virginia	Chad Sartini
• Budget & Finance	Lester McKenzie (TN)
• Conference	Carolyn Sparks (SC)
• Electronic Services	Celena Tulloss (TN)
• Legislative Relations	Christen Neher (GA)
• Communication & Outreach	Jennifer Hammett (SC )
• Site Selection	Tarik Boyd (VA)
• Sponsorship	Brian Erslan (KY)
• Legacy - LRP	Ron Day (GA)
• Leadership Symposium	Brad Barnett
• Gold Star Award – President Exchange	Nathan Basford
President and present	
Voting member	
present and voting member no response to vote	
present and voted approve	
not present	
Present and non-voting member	