

Minutes
SASFAA Board Meeting
June 20, 2021
Embassy Suites, Lake Buena Vista, Florida and Zoom

Sunday, June 20, 2021

President Celena Tulloss called the meeting to order at 9:15AM, and introduced Beth Armstrong serving as Proxy for Sherika Charity.

Quorum established at 9:18AM

Sarah Baumhoff moved to approve the agenda with authority given to the President to make changes as needed in order to facilitate the flow of business.

Joan Bailey seconded; the motion carried

President Tulloss recognized President-elect Tarik Boyd who requested to address the board. President-elect Boyd resigned his position effective immediately due to a change in his employment, and left the meeting.

Secretary Sarah Dowd noted that prior minutes had been emailed to the board and asked for discussion and/or corrections. There being none, President Tulloss called for a motion to approve the minutes. Traci Singleton moved to approve the minutes. Leah Louallen seconded; the motion carried.

President Tulloss recognized Marian Dill who raised discussion of Special Elections with a focus on the Policies and Procedures of the association. Discussion followed

Motion/Action Items

- **Budget and Finance Policy Updates**
Marian Dill summarized a recommendation from the committee for changes to accommodate e-signatures – there was no discussion; motion carried
external audit – the last audit was in 2019. The cost is \$6,800; motion carried
legal and accounting fees exceeded the budget, but investment income and expense exceeded

- **Long Range Plan**
Keith Reeves summarized the activity for the year and explained the focus of previous surveys, and the change in relevance based on the experiences of the past year. He recommends
 - a full review of the LRP by the incoming board prior to the start of the year
 - inclusion of time commitment statements which the incoming president would review with committee chairs and the nominating committee review with candidates
 - Board Governance Committee
 - Finance –
 - eliminate Treasurer-elect position and hire Bookkeeper
 - standardize external reviews and complete every two years
 - Congressional Hill Visits –
 - Conduct “when needed”
 - Not annually due to cost factors
 - Visits are not lobbying, they are informational

The motion to accept plan carried.

- **Site Selection Contract**
Discussion of challenges in holding a face-to-face meeting. Decision to hold e meeting in July.

Round of Successes

Each member of the board provided a recap of the year, and highlighted successes

Lunch recess from noon to 1:00PM

New Business

Joan Bailey began a discussion on special election for Association President for 2021-22, and noted that the board fully and without exception has the authority to make exception to P&P, but not by-laws. After a brief discussion there was a 30-minute break. Following the break the meeting resumed, in Executive Session. President Tulloss excused herself due to the potential of candidacy for President-elect in the special election.

Adjourned at 3:40 pm to resume at 10:00am Monday, June 21.

Monday, June 21, 2021

President Celena Tulloss called the meeting to order at 10:00AM.

Welcome and intro

Update on Special Election

Board Signatures for Rules of Engagement, Confidentiality, and Conflict of Interest

Reminder – must be paid member to participate after July 1

Treasurer-elect Sarah Baumhoff gave an overview of Finances and explanation of Expense reports and Reimbursement policies.

Discussion followed regarding budgeting, state president travel expense, and both association and state budgets as they affect conference attendance.

President Tulloss stated a release of commitment to 2021-22 committee chairs if no longer comfortable serving in light of changes, and per request gave an overview of the timeline of board meetings for the coming year.

- June 2021 transition
- July 2021 in conjunction with conference committee
- October 2021 meeting
- February 2022 meeting
- June 2022 Transition

Only one current contract – February 2022

February 18 – 23 annual conference in Montgomery Alabama

Discussion of virtual vs face-to-face meetings in July, August, and September.

Adjourned 12:05pm