

**AGENDA**  
**SASFAA October Board Meeting**  
**Renaissance Suites Charlotte NC**  
**October 4-6, 2019**  
**Meeting Room – Florence III**

**“A leader says, “I will go; follow me!” *Robert Greenleaf***

***Friday, October 4, 2019***

4:00 PM	State Presidents Meeting	
	Celena & Nathan	
6:00 PM	Dinner on Own	All
9:00 PM	Hospitality	

***Saturday, October 5, 2019***

8:00 AM	Breakfast (outside meeting room)	
8:30 AM	Call to Order	Bill

*Bill called meeting to order at 8:30am. So moved to by Daniel to make changes to agenda as needed by president. Second. Motion carries.*

Establish a Quorum

*Quorum established at 8:31am.*

Substitute voting – Joan Zanders for Brad Scaggs

	Welcome to North Carolina	Robert
	Robert welcomed board to the great state of North Carolina	

9:00 AM	Approval of Prior Minutes	Tarik
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- July Board Meeting minutes posted with corrections on 10/3/19  
*Daniel moved to approve minutes, second. Motion carries.*

Motion/Action items

- Removing Clock hour workshop as a pre-conference training. Will instead only offer sessions during the conference. – Joan Bailey  
*Discussion regarding whether we should have clock hour workshop or have the sessions during the conference. Several comments regarding clock hour schools and absence from associations in the*

*region. Recommendation for committee to work with conference chair. Discussion regarding conference track or hosting post conference workshop for clock hour. Concern regarding task force to take a look at all difference sectors via peeps to determine active institutions who will be able to benefit from different tracks. Working to develop a long term plan to serve all sectors.*

- Working with Guidebook to renew our subscription with them for the annual conference mobile app (pricing info below)
  - Here are your Premium Guide (List: \$3,500) renewal options this time around:
    - 5-year subscription: \$2,000
    - 4-year subscription: \$2,100
    - 3-year subscription: \$2,200
    - 2-year subscription: \$2,300
    - 1-year subscription: \$2,400
  - Multi-year subscriptions paid each year - not upfront – Jonah

*Discussion surrounding guidebook and increasing prices. Recommendation is to research other vendors who are able to offer similar service.*

- Fine tune the new website – Steve Smith  
*Action item omitted*
- Adopt Robert’s Rules of Order as the standard – Steve Smith  
*Action item omitted*

10: 15 AM

Break

10:30 AM

Updates

- Budget and Finance Discussion Marian  
*Budget and finance committee states that the 18/19 budget year is in process of being closed out. Budgeted to spend \$45k out of reserve, actual was only about \$15k out of reserve. Budget and finance are working with external auditors to review records. Discussion surrounding what should happen if you will exceed your budget line item. If someone anticipates going over a budget line item, they were asked to email budget and finance chair, president, and treasurer to document the circumstances. Any overage must receive prior approval (less than \$500 presidential approval or more than \$500 must receive board approval). President has asked the budget and finance committee to review options for SASFAA to move towards the government per diem and to remove the need for receipts.*

*Treasurer Louallen distributed the 2019-2020 budget vs actuals report.*

- Nominations and Elections Bryan  
*Committee report approved*
- Conference discussion Joan Z.  
*Overview of conference agenda*
- Membership Update Wayne  
*Up to 805 active paid members. Membership is up 11.1% from previous year.*

New Business

Old Business

*Conversation about conference and what SASFAA pays*

12:00 PM

Lunch

Buffet

1:00 PM

Round of Successes (2-3 minutes)

*Updates given.*

*President provided remarks for each board member. Motion to adjourn, second, motion carries at 4:11pm.*